

BOARD OF EDUCATION
Deborah Michon, President
Angela Pacitto, Vice President
Sandra Fortuna, Secretary
Margaret Teltow, Treasurer
Candess Cunningham, Trustee
Kelly Oldani, Trustee
Danielle Sutton, Trustee
Brian J. Walmsley, Ed.S.
Superintendent

Richmond Community Schools

35276 Division * Richmond, Michigan 48062 * (586) 727-3565 * www.richmond.k12.mi.us

BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA

**6:30PM, JANUARY 9, 2023, IN THE MEDIA CENTER AT RICHMOND HIGH SCHOOL
(35320 Division, Richmond, Michigan 48062)**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item 8.

1. CALL TO ORDER

Organizational meeting of the Board of Education called to order at 6:30 PM.

2. PLEDGE OF ALLEGIANCE

Pledge of Allegiance recited by Board of Education, Superintendent, Central Office, and audience.

3. MISSION STATEMENT

Mission statement read by Superintendent Walmsley

4. ROLL CALL

Superintendent Walmsley took roll call: Candess Cunningham – Present, Sandra Fortuna – Present, Deborah Michon – Present, Kelly Oldani – Present, Angela Pacitto – Present, Danielle Sutton – Present, and Margaret Teltow – Present.
7 – 0 Quorum of the Board

5. NOMINATION FOR THE OFFICE OF PRESIDENT

Superintendent Walmsley took nominations for the position of President of the Board of Education. The following Board members were nominated for President:

Board member Oldani nominated Board member Michon. Board member Michon accepted the nomination.

No other nominations were received.

Superintendent Walmsley asked the Board who was in favor of Board Member Michon as President

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In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education amendments of 1972, Section 504 of Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disability Act of 1990, and Elliott-Larsen Civil Rights Act of 1977, it is the policy of the Richmond Community School District that no person shall, on the basis of race, color, religion, military status, national origin or ancestry, sex (including sexual orientation), disability, age (except as authorized by law,) height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to, discrimination during any program, activity, service or employment. Inquiries related to any nondiscrimination policies should be directed to the Superintendent, 35276 Division Road, Richmond, MI 48062, (586) 727-3565.

of the Board of Education for the term January 1, 2023, through December 31, 2023.

All in Favor: 7 Opposed: 0 Motion passed

Superintendent Walmsley turned the meeting over to Board President Michon.

1. NOMINATION FOR REMAINING OFFICES:

A. Vice President

Board President Michon requested nominations for the position of Vice President of the Board of Education. The following Board members were nominated for Vice President:

Board Member Pacitto nominated by Board Member Oldani. Board member Pacitto accepted the nomination.

Board member Sutton nominated Board Member Cunningham for the position of Vice President of the Board of Education, Board member Cunningham declined the nomination.

No other nominations were received.

Board President Michon asked the Board who is in favor of Board Member Pacitto as Vice President of the Board of Education for the term January 1, 2023, through December 31, 2023.

All in Favor: 7. Opposed: 0. Motion passed.

B. Secretary

Board President Michon took nominations for the position of Secretary of the Board of Education. The following Board members were nominated for Secretary:

Board member Pacitto nominated Board member Teltow. Board member Teltow declined the nomination.

Board member Teltow nominated Board member Fortuna. Board member Fortuna accepted the nomination.

No other nominations were received.

Board President Michon asked the Board who is in favor of Board member Fortuna as Secretary of the Board of Education for the term January 1, 2023, through December 31, 2023.

All in Favor: 7. Opposed: 0. Motion passed.

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C. Treasurer

Board President Michon took nominations for the position of Treasurer of the Board of Education. The following Board members were nominated for Treasurer:

Board member Fortuna nominated Board member Teltow. Board member Teltow accepted the nomination.

Board member Oldani nominated Board member Sutton. Board member Sutton accepted the nomination.

No other nominations were received.

Board President Michon asked the Board who is in favor of Board member Teltow as Treasurer of the Board of Education for the term January 1, 2023, through December 31, 2023.

All in Favor: 5. Opposed: 2. Motion passed.

2. APPROVAL OF AGENDA

Motion by Board member Teltow to approve the agenda as presented. Support by Board member Pacitto.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

3. PUBLIC COMMENT

There was no public comment.

4. ACTION ITEMS

A. Approval of Depositories for School Funds

Board member Teltow motioned to approve PNC Bank, First State Bank, Fifth-Third and Michigan Liquid Asset Fund as depositories for school funds. Supported by Board member Fortuna.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

B. Approval of Board Members Authorized to Sign Checks

Board member Teltow motioned to approve the Board President, Deborah Michon, and Board Treasurer, Margaret Teltow, as Board of Education members authorized to sign checks. Supported by Board member Sutton.

Discussion: None

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All in Favor: 7. Opposed: 0. Motion passed.

- C. Approval of Board Designee to Sign Contracts, Agreements and Purchase Orders
Board member Teltow motioned to approve the Board of Education's designee to sign contracts or agreements to be the Superintendent, or his designee, and purchase orders to be the Superintendent or Director of Business and Management Operations. Supported by Board member Oldani.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

- D. Approval of Day, Place and Time for Regular Meetings
Board member Teltow motioned to establish the second and fourth Monday of each month at 7:00pm in the Media Center of Richmond High School or virtually as allowed by law, as the Regular Meetings of the Board of Education of Richmond Community Schools, unless otherwise indicated on the attached documentation. Supported by Board member Fortuna.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

- E. Designation of Location for Posting Public Notices and Meetings
Board member Teltow motioned to approve the designation of location for posting public meeting notices on the district's website and on the outside of each building by the main entrance and the door to the Board of Education & Administrative Offices. Supported by Board member Oldani.

Discussion: Board member Fortuna requested that the meeting notice also be posted on Facebook.

Board member Teltow amended the motion to approve the designation of location for posting public meeting notices on the district's website and on the outside of each building by the main entrance and the door to the Board of Education & Administrative Offices and on the district's Facebook site. Supported by Board member Oldani.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

- F. Approval of Fee Charges to Individuals who Request Notice of Board Meetings
Board member Teltow motioned to approve a fee charge to individual who request notice of Board Meetings in the amount of one-tenth (1/10) the hourly rate of the Director of Human Resources, plus postage. Supported by Board member Pacitto.

Discussion: Superintendent Walmsley stated that during his nine (9) years as

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Superintendent, the district has never had a request or charged individuals who requested notices of Board meetings.

All in Favor: 7. Opposed: 0. Motion passed.

- G. Approval of Board Designee to Assume Responsibilities of the Secretary and Treasurer
Board member Teltow motioned to approve the Superintendent or his designee to assume responsibilities of the Secretary and Treasurer of the Board, such as, but not limited to recording clerk at meetings, elections officer, the notification to City and Township representatives regarding tax collection, financial drawdowns, and account reconciliation, in an effort to maintain the operations and efficiencies of the District. Supported by Board member Fortuna.

Discussion: Board member Cunningham asked Superintendent Walmsley what some of the duties of the secretary would be delegated to the Superintendent. Superintendent Walmsley provided an example of election communication with the County Clerk's Office.
All in Favor: 7. Opposed: 0. Motion passed.

- H. Approval of Board Designee for Electronic Transfer Officer (ETO)
Board member Fortuna motioned to approve Tammie Schadd, Director of Business and Management Services, or her designee, and Brian Walmsley, Superintendent, or his designee, as the approved administrators for Electronic Transfer Officer (ETO). Supported by Board member Pacitto.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

- I. Approval of Financial Auditors
Board member Fortuna motioned to approve Yeo & Yeo, CPAs & Business Consultants as the District's financial auditors. Supported by Board member Teltow.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

- J. Approval of Board Attorneys
Board member Pacitto motioned to approve the following firms as legal counsel for Richmond Community Schools Collins & Blaha, P.C., O'Reilly Rancilio, P.C., Secret Wardle; and Thrun Law Firm. Supported by Board member Teltow.

Discussion: Board member Cunningham asked if these are the attorney the district currently uses. Superintendent Walmsley stated that they were.

All in Favor: 7. Opposed: 0. Motion passed.

- K. Approval of Board Designee to Legislative Committees

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Board member Oldani motioned to approve Board member Cunningham to represent Richmond Community Schools on the Michigan Association of School Boards (MASB) Legislative Relations Network. Supported by Board member Teltow.

Board member Cunningham accepted the nomination.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

Board member Teltow motioned to approve Board member Oldani to represent Richmond Community Schools on the Macomb County School Boards Association (MCSBA) Legislative Committee. Supported by Board member Oldani.

Board member Oldani accepted the nomination.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

Board member Teltow motioned to approve Board member Cunningham to represent Richmond Community Schools as an alternate on the Macomb County School Boards Association (MCSBA) Legislative Committee. Supported by Board member Fortuna.

Board member Cunningham accepted the nomination.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

- L. Approval of Dates for Superintendent Evaluation and Periodic Evaluation Review
Board member Teltow motioned to establish the following dates for Superintendent Evaluation and Periodic Evaluation Review: 3/20/23 – First Quarterly Review of the Superintendent; 6/19/23 – Second Quarter Review of the Superintendent; 10/9/23 – Third Quarter Review of the Superintendent; and 11/26 – Final Evaluation of the Superintendent. Supported by Board member Pacitto.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

5. ADJOURNMENT

Board President Michon adjourned the meeting at 6:54 PM.

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